

# Local Traffic Committee

A meeting of the Local Traffic Committee will be held in the Wilsons Room on Wednesday, 26 March 2025 at 10.30am

**MEMBERS ONLY** are requested to attend. However, other Councillors are welcome.

Cr Jeri Hall  
**Chairperson**

19 March 2025

*Lismore City Council acknowledges the people of the Bundjalung nation,  
traditional custodians of the land on which we work*



## ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

### A guiding checklist for councillors, staff and community committees

#### Ethical decision making

- Is the decision or conduct legal?
- Is it consistent with government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

#### Conflict of interest

A conflict of interest is a clash between private interest and public duty. There are two types of conflict:

- Pecuniary – an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to yourself or another person or entity defined in part 4 of the Lismore City Council Code of Conduct with whom you are associated.
- Non-pecuniary – a private or personal interest that you have that does not amount to a pecuniary interest as defined in the Lismore City Council Code of Conduct. These commonly arise out of family or personal relationships, or out of involvement in sporting, social, religious or other cultural groups and associations, and may include an interest of a financial nature.

#### The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

#### Identifying problems

- Do I have private interests affected by a matter I am officially involved in?
- Is my official role one of influence or perceived influence over the matter?
- Do my private interests' conflict with my official role?

#### Disclosure and participation in meetings

- A councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - a. at any time during which the matter is being considered or discussed by the Council or Committee, or
  - b. at any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** - a person does not breach this clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

**Non-pecuniary Interests** - Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-pecuniary conflicts of interests must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as of the provisions in the Code of Conduct (particularly if you have a significant non-pecuniary interest)

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

# Agenda

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## 1. Apologies and Leave of Absence

## 2. Minutes of Meeting

Local Traffic Committee held 20 November, 2024 .....25

## 3. Disclosure of Interest

## 4. Business

4.1 Request for No Stopping Zone in Barham Street, East Lismore .....6

4.2 Request for No Stopping Zone in Gordon Blair Drive, Goonellabah ..... 11

4.3 Request for No Stopping Zone at Dibbs Street..... 16

4.4 Request for Installation of Parking Signs at Kadina Park Carpark .....21

## 5. Next Meeting – 16 April 2025

**Business**

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## Business

Subject	Request for No Stopping Zone in Barham Street, East Lismore
TRIM Record No	BP25/4:EF19/313-7
Item Number	4.1

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A resident on Barham Street has submitted a request for the installation of a "No Stopping" zone in front of their driveway.

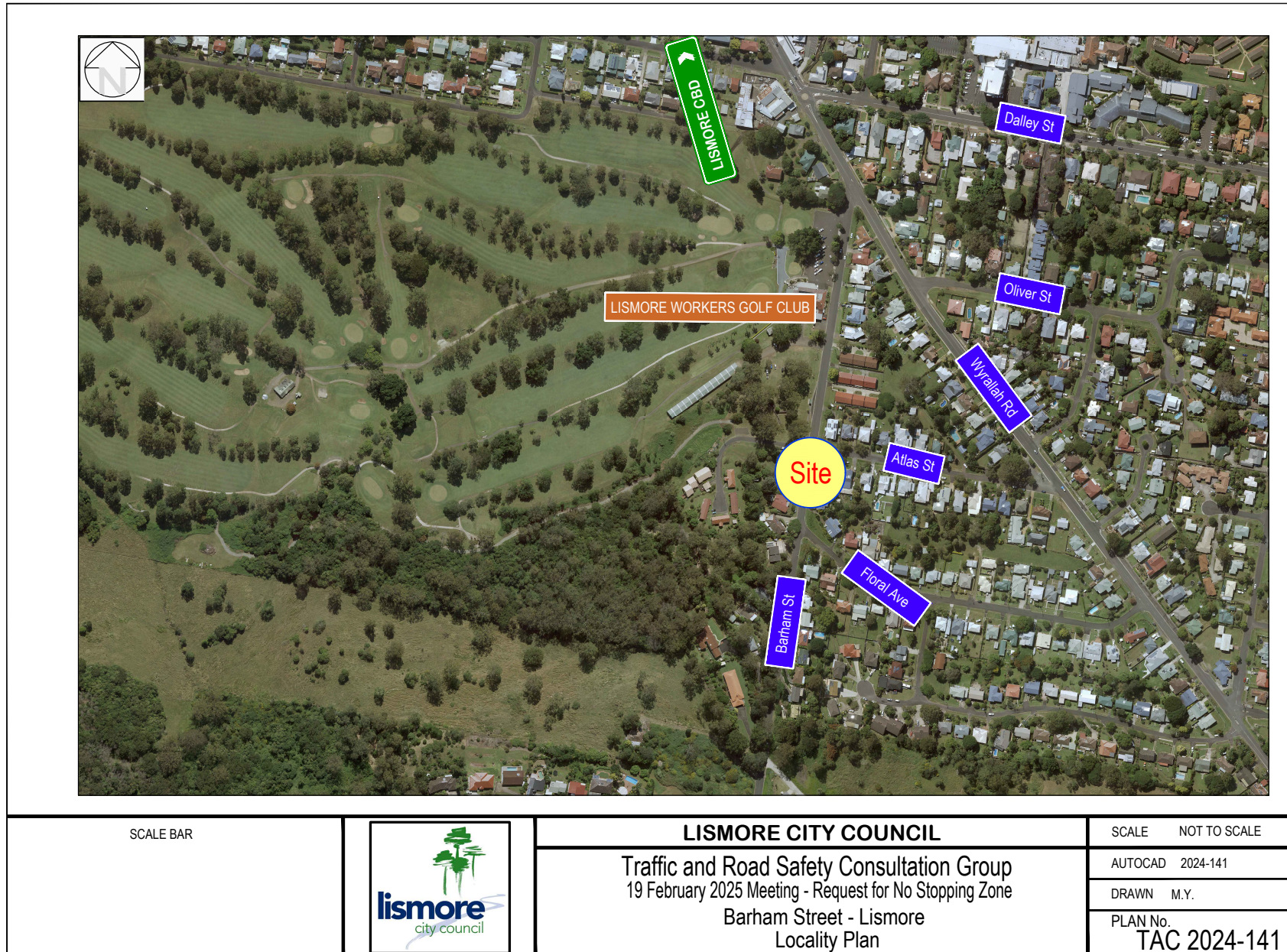
The resident has raised concerns that vehicles frequently park opposite the driveway, making it difficult, and in some cases impossible, for them to safely enter or exit their property.

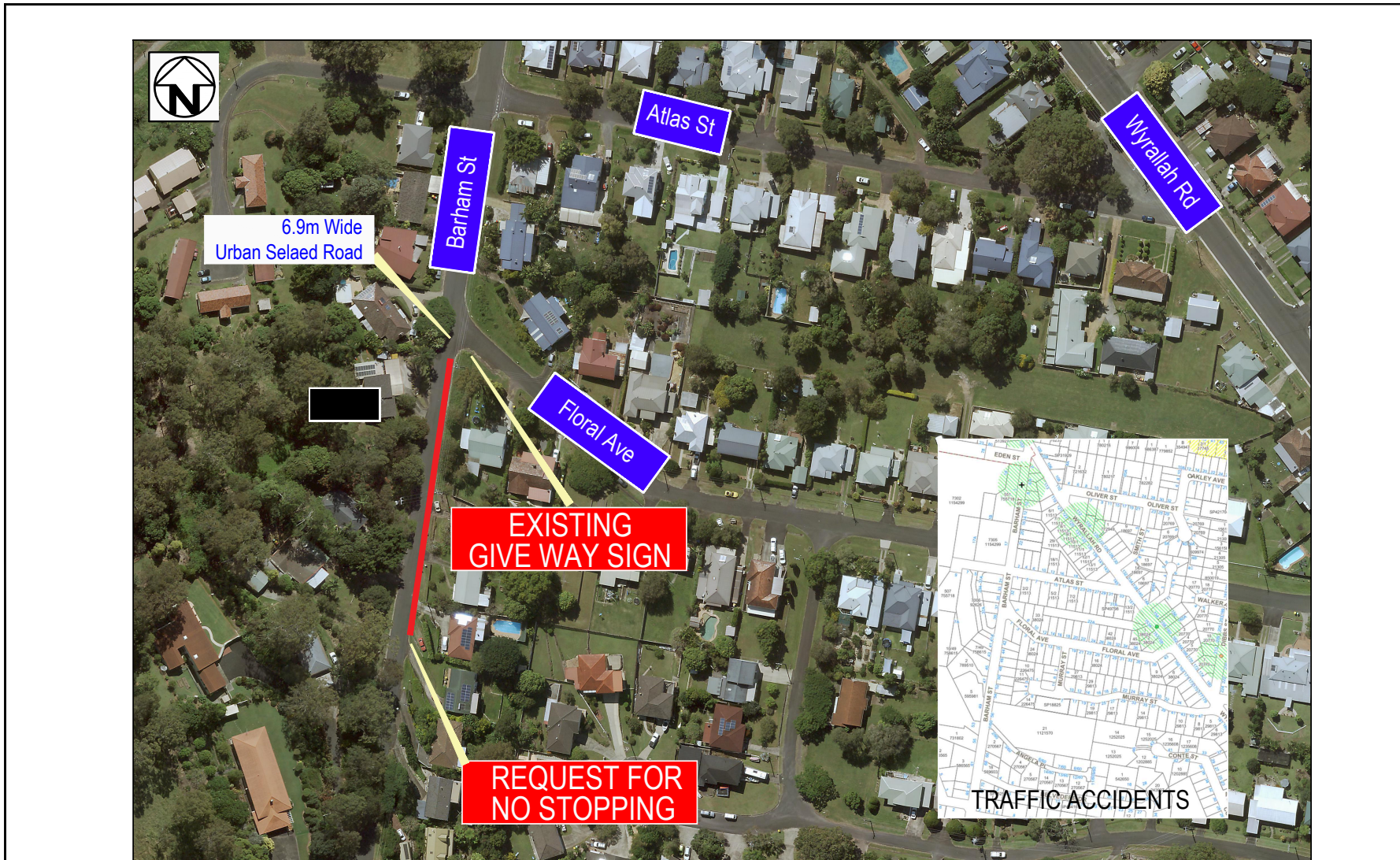
Additionally, the resident noted that vehicles coming downhill from Barham Street toward the intersection of Floral Avenue have experienced near-miss incidents due to cars parked on that side of the road.

Barham Street is an urban sealed two-way undivided road. It is a nominal 6.9m wide with no parking restrictions on either side of the road.

### Attachment/s

1. [↓](#) Attach 4.1.1 - Locality Plan
2. [↓](#) Attach 4.1.2 - Site Plan
3. [↓](#) Attach 4.1.3 - Site Photos
4. [↓](#) Attach 4.1.4 - Email from Writer





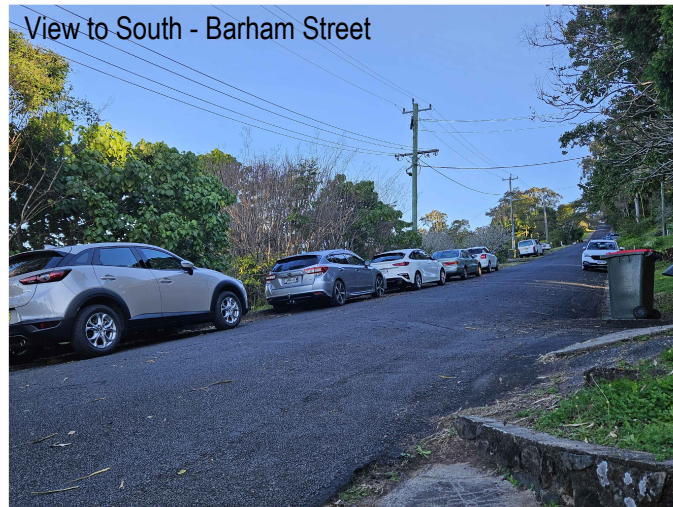
SCALE BAR



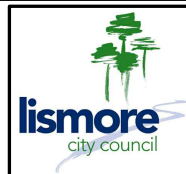
**LISMORE CITY COUNCIL**  
 Traffic and Road Safety Consultation Group  
 19 February 2025 Meeting - Request for No Stopping Zone  
 Barham Street - Lismore  
 Site Plan

SCALE NOT TO SCALE  
 AUTOCAD 2024-141  
 DRAWN M.Y.  
 PLAN No.  
**TAC 2024-141**





SCALE BAR



**LISMORE CITY COUNCIL**

Traffic and Road Safety Consultation Group  
 19 February 2025 Meeting - Request for No Stopping Zone  
 Barham Street - Lismore  
 Site Photos

SCALE NOT TO SCALE

AUTOCAD 2024-141

DRAWN M.Y.

PLAN No.  
**TAC 2024-141**

[REDACTED]

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**From:** Council@lismore.nsw.gov.au  
**Sent:** Monday, 19 August 2024 8:41 AM  
**To:** CONTACT CENTRE  
**Subject:** FW: Re cars parked on side of road  
**Attachments:** 20240817\_160715.jpg; 20240817\_160817.jpg; 20240817\_161337.jpg; 20240817\_161107(0).jpg

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**From:** [REDACTED]  
**Sent:** Saturday, August 17, 2024 7:22 PM  
**To:** Records <Council@lismore.nsw.gov.au>  
**Subject:** Re cars parked on side of road

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**CAUTION:** This email was sent from outside our organisation. Be cautious, particularly with links and attachments unless you recognise the sender and know the content is safe.

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To Whom It May Concern

I'm writing you this Email in relation to cars being parked on the side of the road which stops people attending some of the houses. It has happened a number of times that we haven't been able to get in or out of our driveway due to cars being parked on the opposite side of the road. As it is there has been a number of accidents just around my place due to the road narrowing. Also today 17/08/2024 as I attempted to give way to a car coming down the hill in BARHAM STREET due to the cars parked there, 3 other cars passed me and nearly caused an accident due to the congestion. As you can see with the photos that I have taken to show you the problem plus also cars that were coming out of FLORAL AVENUE were nearly getting hit due to the cars on the side. So to stop this problem of not getting out of our premises signage like "NO STOPPING" should be placed there. I have also made a report to the police in relation to this. For any further details please feel free to contact me.

Many Thanks [REDACTED]  
Mobile: [REDACTED]

## Business

<b>Subject</b>	Request for No Stopping Zone in Gordon Blair Drive, Goonellabah
<b>TRIM Record No</b>	BP25/6:EF19/313-7
<b>Item Number</b>	4.2

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A resident on Gordon Blair Drive has submitted a request for the installation of a "No Stopping" zone near to their driveway.

The resident has expressed concerns that buses from Ballina Buslines frequently park near the driveway, obstructing visibility of the road and making it difficult for residents of the 9 units to safely enter or exit the property.


Ballina Buslines has been approached to address the issue, but resident's efforts have not been successful in resolving it.

Gordon Blair Drive is an Urban sealed two-way divided road. It is a nominal 12.9m wide with no parking restrictions on either side of the road.


### Attachment/s

1. [↓](#) Attach 4.2.1 - Locality Plan
2. [↓](#) Attach 4.2.2 - Site Plan
3. [↓](#) Attach 4.2.3 - Site Photos
4. [↓](#) Attach 4.2.4 - Email from Writer



SCALE BAR		<p align="center"><b>LISMORE CITY COUNCIL</b></p> <p align="center">Traffic and Road Safety Consultation Group 19 February 2025 Meeting - Request for No Stopping Zone Gordon Blair Drive - Goonellabah Locality Plan</p>	SCALE NOT TO SCALE	
			AUTOCAD 2024-141	
			DRAWN M.Y.	
			PLAN No. <b>TAC 2024-141</b>	



SCALE BAR		<b>LISMORE CITY COUNCIL</b>	SCALE NOT TO SCALE
Traffic and Road Safety Consultation Group 19 February 2025 Meeting - Request for No Stopping Zone Gordon Blair Drive - Goonellabah		AUTOCAD 2024-141	
Site Plan		DRAWN M.Y. PLAN No. TAC 2024-141	




View to North - Gordon Blair Drive



View to South - Gordon Blair Drive



View from 20 Gordon Blair Drive

SCALE BAR		<p align="center"><b>LISMORE CITY COUNCIL</b></p> <p align="center">Traffic and Road Safety Consultation Group                  19 February 2025 Meeting - Request for No Stopping Zone                  Gordon Blair Drive - Goonellabah                  Site Photos</p>	<p>SCALE NOT TO SCALE</p> <p>AUTOCAD 2024-141</p> <p>DRAWN M.Y.</p> <p>PLAN No. TAC 2024-141</p>
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**From:** CONTACT CENTRE  
**Sent:** Tuesday, 19 November 2024 11:18 AM  
**To:** ██████████  
**Subject:** re: TAC CRM 24/13872

Hi ██████████

Please call ██████████ re: CRM 24/13872 – she called for update on the request below, she nearly had an accident today as a bus was parked near her driveway. (She said the residents approached the bus company regarding the issue of buses parking near the drive with no success):

CRM 24/13872 ██████████ from ██████████ would like the parking restrictions to be considered near her address. There are nine units with vehicles trying to enter and exit driveway. ██████████ Buslines often park near the driveway making visibility difficult. 13872  
9/10/24

Thanks

██████████

██████████ | Customer Service Officer | **Lismore City Council**  
PO Box 23A, Lismore, 2480 | T ██████████ | F 02 6625 0400 | [www.lismore.nsw.gov.au](http://www.lismore.nsw.gov.au)  
Lismore City Council acknowledges the people of the Bundjalung Nation, traditional custodians of the land on which we work.



## Business

Subject	Request for No Stopping Zone at Dibbs Street
TRIM Record No	BP25/11:EF19/313-7
Item Number	4.3

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A resident on Dibbs Street has submitted a request for the installation of a "No Stopping" zone near to their driveway.

The resident has expressed concerns that parents of Our Lady Help of Christians School frequently park on the driveway and across it, obstructing access and making it difficult for residents to safely enter or exit the property.

School teachers and parents have been approached to address the issue, but resident's efforts have not been successful in resolving it.

Dibbs Street (between Jacaranda Avenue and Dalley Street) is a two-way sealed road. The road is nominally 10.2m wide with no parking restriction on either side except in the pedestrian crossing area.

The area has no traffic accident history as per the attached site detail.

Avondale Avenue and Dibbs Street intersection has had 1 minor accident.


Dibbs Street and Dalley Street roundabout has had 8-10 minor to moderate accidents.

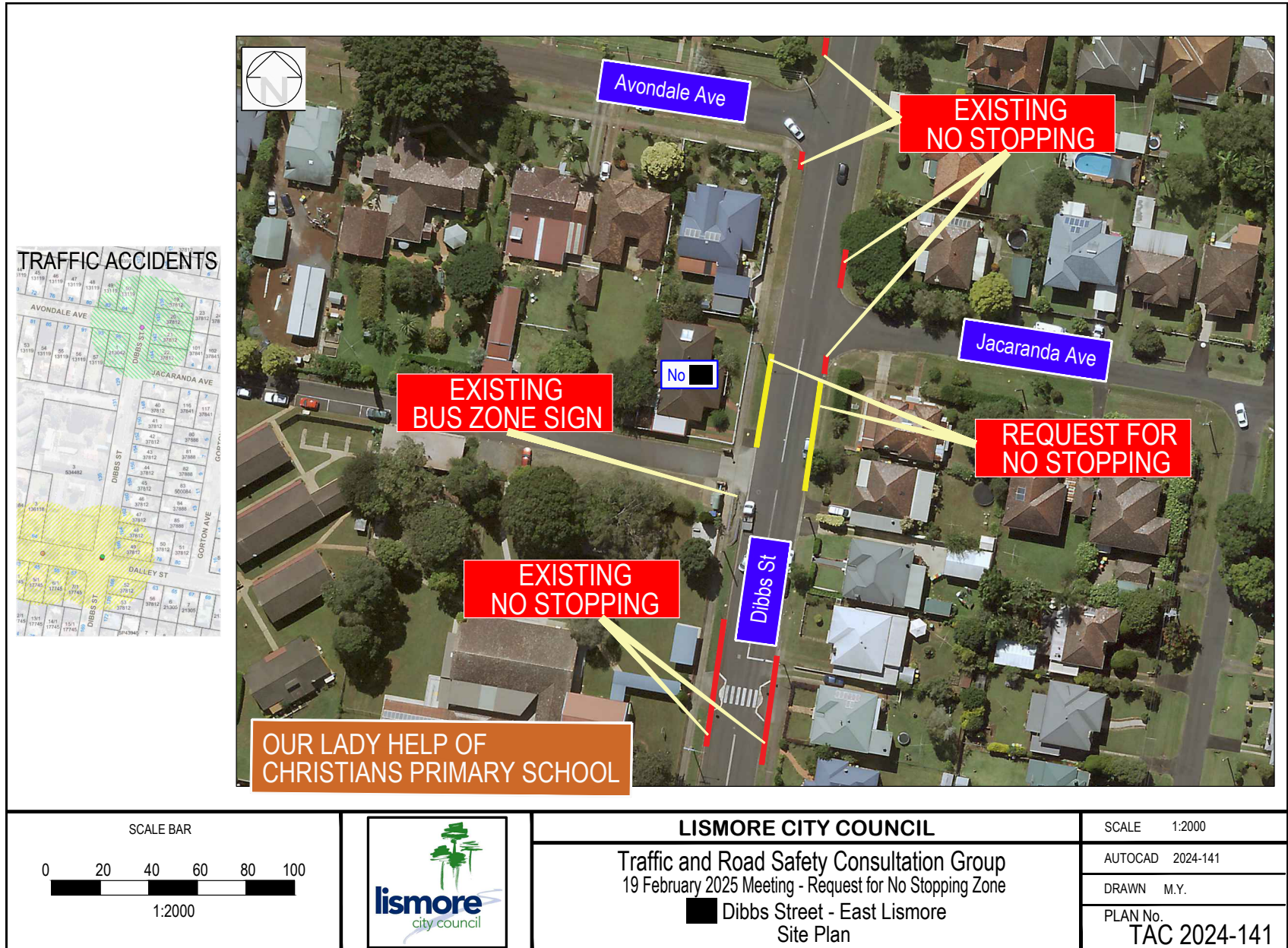
### Attachment/s

1. [↓](#) Attach 4.3.1 - Locality Plan
2. [↓](#) Attach 4.3.2 - Site Plan
3. [↓](#) Attach 4.3.3 - Site Photos
4. [↓](#) Attach 4.3.4 - Email from the Resident





SCALE BAR		<p><b>LISMORE CITY COUNCIL</b></p>	<p>SCALE NOT TO SCALE</p>
		<p>Traffic and Road Safety Consultation Group 19 February 2025 Meeting - Request for No Stopping Zone</p>	<p>AUTOCAD 2024-141</p>
		<p>■ Dibbs Street - East Lismore Locality Plan</p>	<p>DRAWN M.Y.</p>
			<p>PLAN No. <b>TAC 2024-141</b></p>





View to Intersection of Avondale Ave & Dibbs St



View at the intersection of Jacaranda Ave & Dibbs St



View to North - Dibbs St



View from [redacted] Dibbs St to North

SCALE BAR



**LISMORE CITY COUNCIL**

Traffic and Road Safety Consultation Group  
 19 February 2025 Meeting - Request for No Stopping Zone

[redacted] Dibbs Street - East Lismore  
 Site Photos

SCALE NOT TO SCALE

AUTOCAD 2024-141

DRAWN M.Y.

PLAN No.  
**TAC 2024-141**

[Redacted]

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**From:** [Redacted]  
**Sent:** Tuesday, 19 November 2024 1:33 PM  
**To:** Records  
**Subject:** Reference # 15693 Vehicles blocking our driveway

**CAUTION:** This email was sent from outside our organisation. Be cautious, particularly with links and attachments unless you recognise the sender and know the content is safe.

To whom it may concern

Our address is [Redacted] Dibbs St, East Lismore, in the school zone for Our Lady Help of Christians School. On many occasions our driveways are blocked by vehicles delivering or picking their children up from school. On several occasions vehicles have been parked across our driveway for the day. This causes us to have to wait to enter or exit our driveway. On one occasion our front panel on our vehicle was damaged because we had to swing hard to miss a vehicle and scraped the post on our boundary. We have spoken to a few parents and teachers but this has not stopped the problem.

We would like the committee to consider placing No Stopping signs on either side of both our driveways.

Photos have been forwarded previously.

Thankyou for your assistance in this matter.

[Redacted]  
[Redacted]

## Business

<b>Subject</b>	Request for Installation of Parking Signs at Kadina Park Carpark
<b>TRIM Record No</b>	BP25/12:EF19/313-7
<b>Item Number</b>	4.4

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A community member has raised a concern about parking at the Kadina Park car park near the basketball court, highlighting difficulties in entering and exiting the park due to other vehicles obstructing the turning bay.

A community member experienced difficulties entering and exiting the park on a Monday, when the Mothers Club held a Pilates session due to several vehicles obstructing the turning bay despite the car park below having plenty of free spaces.

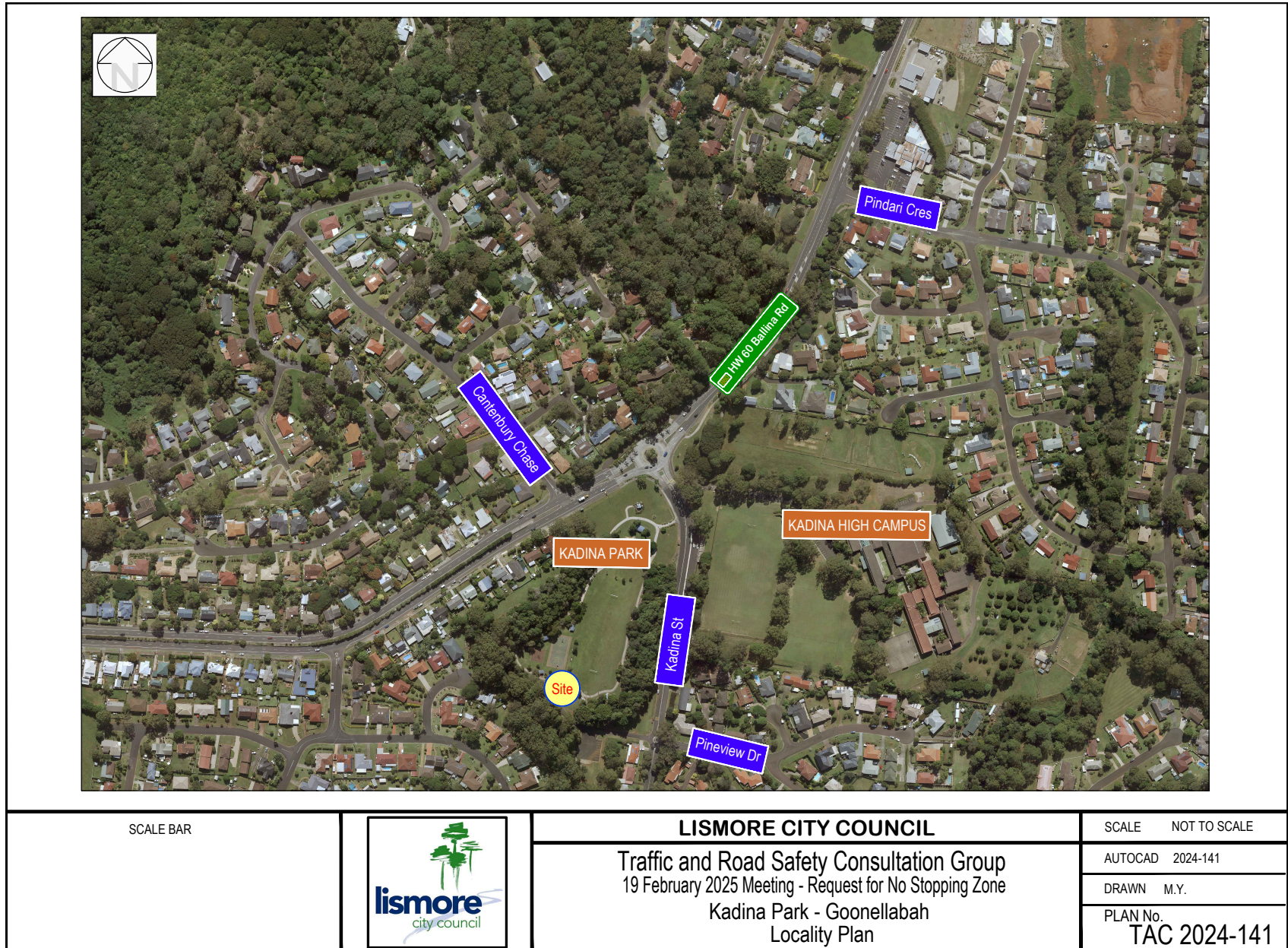
The Mothers Club has been notified and its members will be informed to park in the available spaces.

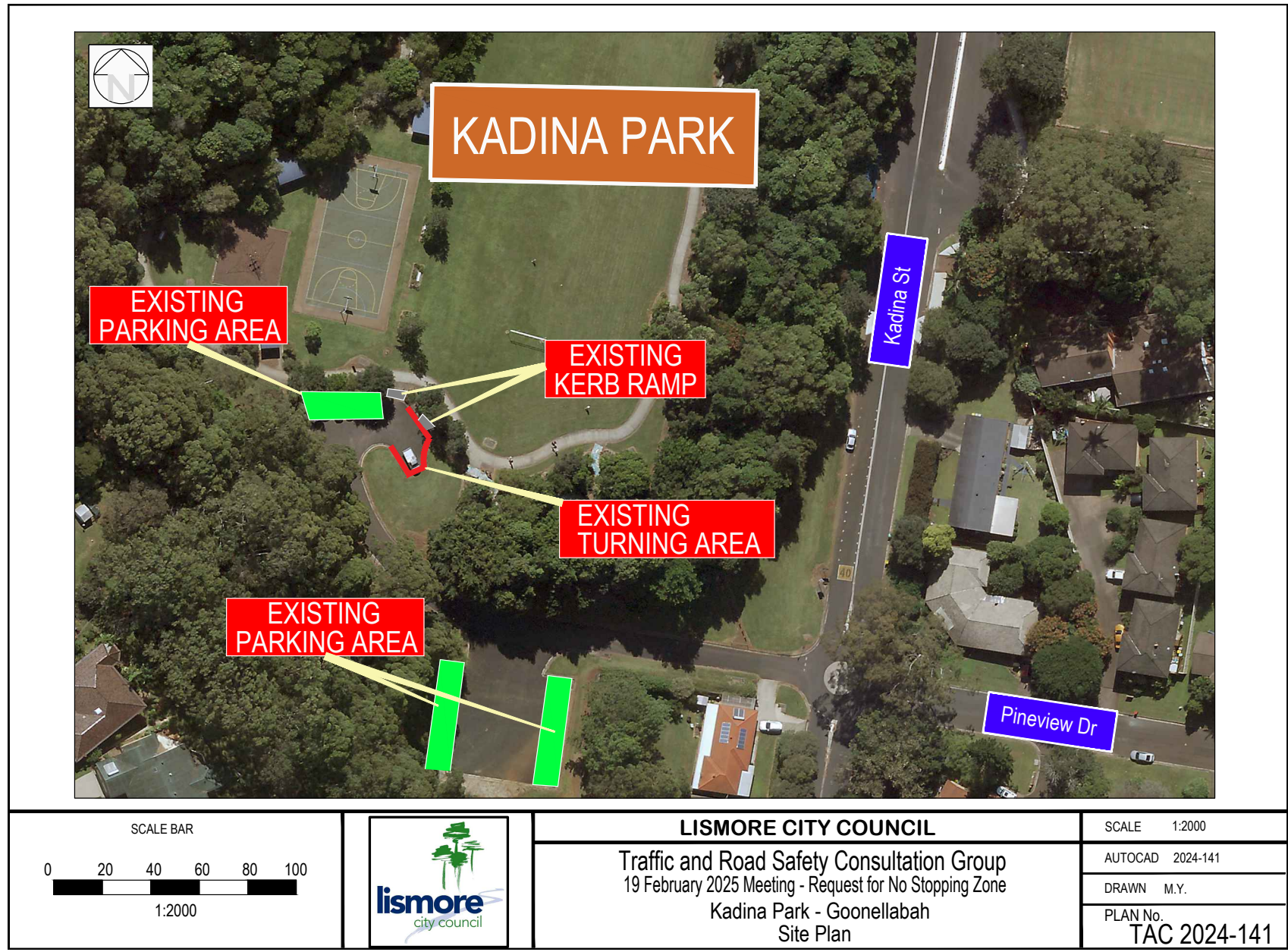
Currently, the Kadina Car Park near the basketball court does not have any parking signages.

Although there are six line-marked parking spaces, there is no signage to enforce parking restrictions around the two existing kerb ramps or the turning bay.

### Attachment/s

1. [↓](#) Attach 4.4.1 - Locality Plan
2. [↓](#) Attach 4.4.2 - Site Plan
3. [↓](#) Attach 4.4.3 - Site Photos



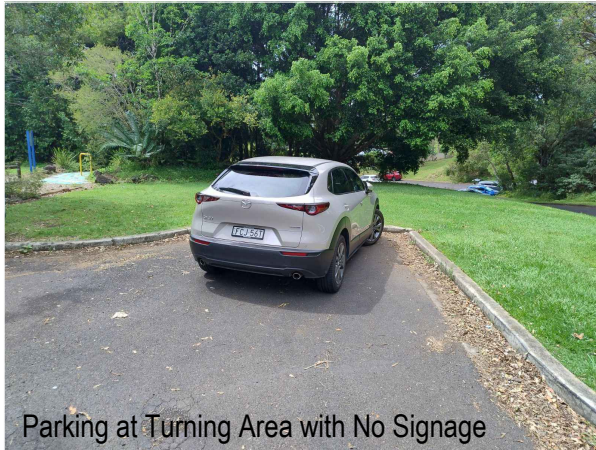




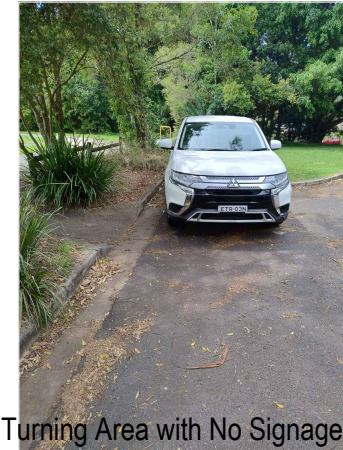
View to Northwest - Kadina Park - Car Park




View to Northeast - Kadina Park - Car Park



Parking at Turning Area with No Signage



Parking at Turning Area with No Signage

<p>SCALE BAR</p>		<p><b>LISMORE CITY COUNCIL</b>                  Traffic and Road Safety Consultation Group                  19 February 2025 Meeting - Request for No Stopping Zone                  Kadina Park - Goonellabah                  Site Photos</p>	<p>SCALE NOT TO SCALE                  AUTOCAD 2024-141                  DRAWN M.Y.                  PLAN No.  <b>TAC 2024-141</b></p>
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**MINUTES OF THE LOCAL TRAFFIC COMMITTEE HELD IN COUNCIL CHAMBERS ON WEDNESDAY,  
20 NOVEMBER 2024 AT 11.51AM**

*Please note: These minutes are subject to confirmation at the next Council meeting. Decisions recorded in the draft minutes are subject to the Council's Code of Meeting Practice in relation to rescinding decisions.*

## Present

Councillor Hall (Chairperson), Sgt Clint Williams (NSW Police), Bel Hanson (On Behalf of Janelle Saffin MP), Ms Caleisse Dunston and Ms Laine Muller (Transport for NSW).

## In Attendance

Mr Goodwin, Design Services Engineer, Ms Nolan, Manager Roads and Construction and Ms O'Connor, Senior Business Support Officer.

## Apologies

Nil.

## Confirmation of Minutes

TAC13/24 **RECOMMENDED** that Council change wording in Item 4.12 to read "The LTC group discussed the development application in regard to traffic issues and sought further information regarding Item 1".

(Member Dunston/Councillor Hall)

**Voting for:** Councillor Hall, Members Williams, Hanson and Dunston

**Voting against:** Nil

## Disclosure of Interest

Nil.

### **4.1 Request for Stop Sign - Intersection Wyrallah Road and Barham Street, East Lismore**

TAC14/24 **RECOMMENDED** that Council supports the installation of a stop sign at the proposed location.

(Councillor Hall/Member Hanson)

**Voting for:** Councillor Hall, Members Williams, Hanson and Dunston  
**Voting against:** Nil

#### 4.2 Request for Dedicated Parking Spaces - Anzac Close, Lismore

TAC15/24 **RECOMMENDED** that Council does not support the reduction of the bus zone for dedicated parking spaces.

(Member Dunston/Member Williams)

**Voting for:** Councillor Hall, Members Williams, Hanson and Dunston  
**Voting against:** Nil

#### 4.3 Get NSW Active Project - Standing Street, The Channon

TAC16/24 **RECOMMENDED** that staff prepare a report to the 10 December 2024 Council Meeting for decision and consider funding for stage two further works.

(Member Dunston/Councillor Hall)

**Voting for:** Councillor Hall, Members Williams, Hanson and Dunston  
**Voting against:** Nil

#### 4.4 Request to Relocate Bus Zone Parking Zone - Esmonde Street to Stocks Street, East Lismore

TAC17/24 **RECOMMENDED** that Council supports the relocation of the bus zone to the proposed location and notifies residents.

(Member Hanson/Member Dunston)

**Voting for:** Councillor Hall, Members Williams, Hanson and Dunston  
**Voting against:** Nil

#### 4.5 Request from Transport for NSW for change to Signage at Alexandra Parade Viaduct

TAC18/24 **RECOMMENDED** that Council supports Transport for NSW request.

(Councillor Hall/Member Williams)

**Voting for:** Councillor Hall, Members Williams, Hanson and Dunston  
**Voting against:** Nil

## Closure

This concluded the business and the meeting terminated at 12:07pm.